Template for Curricula/Syllabi of Associate Degree Program

(to be offered in affiliated colleges)

Program Title: _____

Department: _____

Faculty: _____

1. **Program Introduction**

2. **Program Objectives**

   1. ……
   2. ……
   3. ……

3. **Market Need / Rationale of the Program**

The program should include a need assessment to justify the need.

   a) ***Potential Students for the program***. (career needs, subject interest etc.)
   b) ***Potential Employers*** (Public, private, NGOs, industry projections, employment opportunities/estimated market demand/Number of job openings, Current and future prospects)

4. **Admission Eligibility Criteria**

   - ……………………………………………………

5. **Duration of the Program**

   - Semesters/Years/ Credit hours

6. **Categorization of Courses as per HEC Recommendation and Difference**

Semester	General Education Courses	Subject Specialized Courses	Semester Load (in credits)
1			
2			
3			
4			
PU			
HEC Guidelines			

7. **Scheme of Studies / Semester-wise Workload**

#	Code	Course Title	Course Type^	Course sub-category*	Credit hours	Any other
Semester I						
1.						
2.						
3.						
4.						
5						
Total Credit Hours						
Semester II						
1.						
2.						
3.						
4.						
5						
Total Credit Hours						
Semester III						
1.						
2.						
3.						
4.						
5.						
Total Credit Hours						
Semester IV						
1.						
2.						
3.						
4.						
5.						
Total Credit Hours						
Grand Total						

*Type of course means General Education or Subject Specialized courses. Course sub-category means courses come under stream of Breadth, Function skills, Pakistan Studies, Islamiyat/Religious Studies).

8.   **Award of Degree**

CGPA/ percentage required to Qualify Associate Degree (As per PU rules)

Non-credit Internship (as per HEC/PU guidelines)

Practical Learning Lab (as per HEC/PU guidelines)

Non-credit course (if any)

9. **Course Outlines separately for each course**. The course outline has following elements:

- **Title and Code Number, Semester, and Credit Hours**
- **Introduction of the Course (100-150 words)**
- **Course Objectives**

  1……………………………………………………
  2……………………………………………………

- **Contents**

  Unit-I

  1.1 Headings

  1.1.1 Sub-headings

  Unit-II

  2.1 Headings

  2.1.1 Sub-headings

- Teaching-learning Strategies
- Assignments- Types and Number with calendar
- Assessment and Examinations: As per University Rules
- Textbooks. In the detail of course outline, one may mention chapters of the textbook with the content topics
- Suggested Readings

Note:

1. It is preferable to use latest available editions of books. Mention the publisher & year of publication.

2. The References/ bibliography may be in accordance with the typing manual of the concerned faculty/subject

Program Coordinator:……………………………..   **Head of the Department:………………………………………**